

CHIPS VOLUNTEER ACCREDITATION AWARD

NAME:

SCHEME:

Please insert date when target skill agreed as one to be worked towards, then leader to date and sign when skill achieved.

BRONZE

Target	Working towards (date)	Achieved (date)	Leader's signature when achieved	Comments
To read the volunteer hand book and discuss with leader.				
To find, read and understand a child's individual record.				
To assist an adult in tidying an area at the end of the session.				
To be aware of the importance of hygiene e.g. hand washing.				
To respond to all letters/e-mails promptly.				
To contact the leader in advance to notify absence.				
To assist with preparation of snacks for the group.				
To wash up appropriately after snack time.				
To follow a child's lead in their play.				
To ensure a child puts their belongings in appropriate places at the start of the session.				
To be aware of the different ways children in the group communicate.				
To act as main carer for a young sibling.				

SILVER

Target	Working towards (date)	Achieved (date)	Leader's signature when achieved	Comments
To discuss with the leader different needs children may present.				
To aid in setting up a creative play environment.				
To provide an appropriate role model for behaviour at all times.				
To understand the fire procedure and assist with a fire drill.				
To enable a child to be independent in their personal care.				
To assist an adult in caring for a child with complex needs.				
To work with another volunteer to fully tidy an area after a session.				
To assist a child to be independent in their play.				
To encourage children to take part in group games.				
To ensure a child has all their belongings when leaving.				
To use an alternative means of communication with a child.				
To be aware of safety aspects of play areas.				
To act as main carer for children with different disabilities.				

GOLD

Target	Working towards (date)	Achieved (date)	Leader's signature when achieved	Comments
To act as main carer for children with complex needs.				
To attend CHIPS training.				
To encourage a child to try a new activity.				
To plan and deliver a play activity.				
To discuss children's needs with parents/carers on arrival and departure.				
To be confident communicating with non-verbal children.				
To assist with feeding a child.				
To reduce a child's negative behaviour through use of techniques such as distraction.				
To assist with completion of premises risk assessment.				
To support a new volunteer in caring for a child.				