**MINUTES OF THE CHIPS’ANNUAL AGM**

**FRIDAY 20 October 2023**

**AT ALLENBURYS OR ONLINE STARTING AT 7.30pm**

**1.Welcome**

Graham introduced himself and opened the meeting.

Please see attendance list attached.

**2.Re-Election of Trustees**

Thank you to everyone who has agreed to continue as a Trustee. These were:

Graham Nickson, Sukanta Banerjee, Tricia Campbell, Matt Cooper, Simon Tatam, Becky Thomas, Teresa Ivison, Alex James, Mark Ronsley and Adam Lynch.

**3.Resignation of Trustees**

Chris Russell and Jodie Smith have resigned as Trustees.

**4.Appointment of new Trustees**

Natalie Shaw, Susan Embley and Neil Amphlett were elected as new Trustees.

**5.Election of Officers**

Chair – Graham Nickson

Vice Chair – Matt Cooper

Treasurer – Simon Tatam

Fundraising – vacant

Minute Secretary – vacant

**6.Minutes of the 2022 AGM**

The minutes from last year were agreed and accepted as a true record. No issues were raised.

**7.Chair’s Report**

Thank you to everyone for coming and everyone who contributes to CHIPS. Thanks to the office staff for organizing everything in the background, Sarah Dean who volunteers in the office. Karen Lavers who is working in the office but also our volunteer coordinator, a playleader at Ware and leader at a couple of clubs and deputy at another. Thank you to Wendy for looking after the wages. Thank you to Teresa and Helen for reviewing the CHIPS’ policies. Thank you to Matt for all his technical skills, advice and support. Thank you to the fund raising team led by Hazel and a big thank you for organizing the Ball which was very successful. Lastly thank you to Simon our treasurer who looks after the budget.

Details of our Christmas parties, Easter holiday playschemes and our Summer playschemes across all the locations are detailed in the Chair’s full report. Our Saturday playschemes and various activity clubs and are also mentioned.

Finally, thank you to all our young volunteers and we have a small award to present to each of our young volunteers’ of the year.

Thank you to Helen for her continued hard work in getting grants and donations.

We have to re-tender this year for the funding from Herts CC.

It will be a challenge to raise the extra £120,000 a year required on top of our funding to provide all the support for the children.

We are working hard to continue to reduce our waiting lists but we need to have more staff and volunteers.

Looking to the future we are hoping to expand our activities at Waltham Cross to increase the size of the playscheme and to develop it.

CHIPS will be celebrating 30 years next year and lots of people have been involved for a long time so we will be thinking about how we can celebrate.

CHIPS remains in a strong position, thank you for your support and we will hopefully continue for another 30 years.

**8.Presentation of Accounts**

The Treasurer would normally present the accounts but unfortunately could not join us. Please see the Treasurer’s note. We are pleased to confirm that income remains about the same but costs have risen, partly due to a conscious decision for staff wages to be increased as we want to keep pay as close as we can to the real living wage.

The future outlook for fundraising will be challenging and we hope that Herts CC will continue to support us.

We will continue to have a prudent approach to our funding and expenditure. We have faced financial challenges before and we will get though this challenge.

Thank you to Simon for his expertise that he brings to the role.

**9.Annual Policy Review**

Please see the list of policies that were reviewed – see attached. All the details were agreed.

**12.Presentation of awards**

**Young Volunteers:**

Bronwyn Evans - Ware

Ameesha Hehiarachchi - Cheshunt

Anabelle Atter - B. Stortford

Bea Wilding - Hertford

Leo Plaku - Waltham Cross

The overall winner was Leo Plaku – the Hertford Mayor presented the shield to Leo and the separate awards to each of the young volunteers.

**Other awards etc:**

Long service award to Anthea Slate for over 20 years as a volunteer. Graham said a few lovely words and presented a vase and flowers.

Flowers were given to Jo regarding all her hard work with CHATTS and some flowers were handed to Jo to pass on to Angela. Graham said a few words.

**13. Close of Meeting**

The raffle was drawn and then the meeting was closed.